



The CITY REVIEW



FALL CLEAN UP TIME.

Again this Fall, the City's Department of Public Works will provide free pick-up service for yard rakings, brush, small tree limbs, etc. The dates for the clean-up are **October 23rd through November 3rd**. Refuse must be out by 7:00 a.m. October 23rd on the **edge of all streets**, [**not** in alleys, ditches or on grassy areas] as trucks will begin area pick-up at 7:00 a.m. We ask your cooperation in separating your leaves into one pile and your brush & small tree limbs into another. This makes the pick-up and disposal process much more expeditious for our crew. If the same are not separated, the City cannot guarantee their pick-up. Also, remember your refuse must be placed on the edge of the street, not in ditches or on grassy areas. **DO NOT USE BAGS OF ANY TYPE.** The City cannot and will not accept garbage, household trash, appliances of any type, tin, metal or items too heavy for one man lift.

If you have any questions, please contact the DPW at 627-2493 between 7:00 a.m. and 3:30 p.m.



CITY OF CHEBOYGAN

"Let Water Run and Water Service Freezing Policy"

Effective October 25, 2005

The City of Cheboygan shall allow a "Let Water Run Credit" for those water/sewer customers who properly notify the City that they will be running their water over the winter months to avoid freeze-ups of their water service. Proper notification shall be in writing to the water/sewer billing department. The City shall keep a record of the yearly lists subject to the City's "Records Retention Policy."

In the event that a customer experiences a freeze-up of service that must be thawed by the City, the customer shall then notify the water/sewer billing department, in writing, that they will let their water run to avoid future freeze-ups. The City water/sewer department will then add the customer to the City "Let Water Run List".

If the water service freezes between the water main and the "curb stop" or outside the water meter pit, the City shall correct the situation at its sole expense. If the meter freezes, the City shall thaw the service one time, any subsequent thawing shall be at a rate of \$40.00 per occasion and added to the customer's next water/sewer billing. If water service freezes on the building side of the "curb stop" or outside the meter pit, the City will have no responsibility in the matter. The City may assist on a labor,

equipment, material and overhead basis if the customer agrees to pay the total expense.

The water/sewer billing clerk shall issue a "Let Water Run Credit" for all customers on the City "Let Water Run List" on the next billing that is based on an **actual reading** of the customer's water meter. The amount of the credit will be based on the **previous year actual meter read** billed amount.

The City of Cheboygan reserves the right at any time, to modify, revise, amend, terminate or otherwise change the City's Let Water Run and Water Service Freezing Policy.

VACANCY EXISTS ON ZONING BOARD OF APPEALS

A vacancy currently exists on the City's Zoning Board of Appeals. The Board considers requests for exceptions to zoning rules and also hears appeals, called zoning variances, with regards to the decision of the Zoning Administrator. Appeals of the Zoning Administrator could take the form of Ordinance interpretation. The Board also hears requests, where persons who can establish that a hardship or extraordinary circumstance exists with regards to the property under questions may be granted a variance with regards to size and setback requirements and may also receive zoning variances for use issues.

If you are interested in serving on the Zoning Board of Appeals, please contact Scott E. McNeil, City Manager at 627-9931 or stop in at City Hall.



City Conducts Planning Aimed to Improve Sidewalks

Members from the Cheboygan City Council, Planning Commission and staff are meeting to review issues relative to sidewalk improvements and develop a plan and recommendation to the City Council for future sidewalk improvements.

This planning team has been reviewing current Ordinance provisions and overall walkable community objectives and has developed a layout plan for walking access to major points of destination within the City limits. They are also reviewing methods of financing a City-wide sidewalk rehabilitation program and developing a recommendation for the same by the end of 2006 for City Council consideration.

Should you have any questions or would like further information with regards to sidewalk improvement planning, please contact Scott E. McNeil, City Manager at 627-9931.

NOTICE

Effective Monday, October 2nd the Fall/Winter hours for the City Offices are as follows:
Monday - Friday 9:00 am to 5:00 pm.



PUBLIC MEETINGS

Public Meetings are held in the City Council Chambers, located in the City Hall, 403 N. Huron Street.

- ❖ The **Cheboygan City Council** meets the second and fourth Tuesday of each month at 7:00 p.m.
- ❖ The **City Planning Commission** meets the third Monday of each month at 7:00 p.m.
- ❖ The **Zoning Board of Appeals** meets the first Wednesday of each month at 7:00 p.m.
- ❖ The **Recreation Commission** meets the third Wednesday of each month at 7:00 p.m.
- ❖ The **Historic Resources Commission** meets the first Monday of each month at 7:00 p.m.
- ❖ The **Downtown Development Authority** meets the first Tuesday of each month at 6:00 p.m.
- ❖ The **Human Relations Board** meets the third Thursday of each month Sept.–May & the 3rd Monday of each month June–Aug. at 4:00 p.m.
- ❖ The **Brownfield Redevelopment Authority** meets the 2nd Monday of the month at 7:00 p.m.

NOTICE:

The City of Cheboygan does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The City will provide necessary reasonable auxiliary aids and services to individuals desiring to attend City hearings or meetings. Three weeks advance notice is requested. Please call the City Clerk at 627-9931 for more information.



EXERCISE YOUR RIGHT TO VOTE ON NOVEMBER 7TH

IMPORTANT WATER/SEWER INFORMATION

WATER/SEWER EMERGENCIES

If you experience a water or sewer emergency during normal business hours, please call 627-2582.

Should you experience a water or sewer emergency **after normal business hours, or on a weekend or holiday**, the City wants you to know we are committed to providing you with emergency response. To provide that response, you may dial **290-2900** to reach an employee of the Water and Wastewater Department.

Please remember that this system is for emergency situations, not for general information that can be obtained during normal working hours.

Please help us keep this system up and operating for the benefit of the entire City of Cheboygan.

RENTAL PROPERTIES

All owners of rental properties are reminded to notify the Utility Billing Dept. at 627-3592 of any tenant changes so that final bills can be calculated. **ALSO**, in order for the billing to be in the tenant's name, a \$100 deposit is required from the tenant, pursuant to policy set by the City Council. This deposit is kept in a separate account until the tenant moves. It can then be used on the final bill or returned to the tenant if there is nothing owing on the final bill.

WATER SHUT-OFF INFORMATION

Any customer who has their water shut off and has to have the City Water Department restore service will be charged a \$40.00 Turn On Fee. This will include seasonal customers, non-payment customers and anyone discontinuing service for a period of 30 days or more.



UNDERSTANDING YOUR WATER/SEWER BILL

Codes: WA=Water; SI=Sewer; FS=Flat Sewer; WO=Out of Town Water; A=Actual Meter Read; E=Estimated Meter Read

Bills are sent out quarterly; two bills have actual meter reads – the other two bills are estimated on past actual usage since meters cannot be read during the winter months.

Questions? Call 627-3592.



EXPERIENCING A WATER/SEWER PROBLEM???

Call the City at 627-2582 first before calling your plumber to find out whether or not your problem is the responsibility of the City. If you call your plumber first, the City will not be responsible for any costs.

Thank you.



**Telephone
Numbers
for City Offices**

City Hall 627-9931
403 N. Huron St.

Assessor 627-9931

Clerk/Treasurer 627-9931
Police and Fire 627-4321

Non-Emergency
403 N. Huron St.

Dept. of Pub. Works 627-2493
(Street Department)
1003 N. Huron St.

Hearing Impaired Only
TDD 597-0315

Ice Rink/Pavilion 627-3255
480 Cleveland Avenue

Manager 627-9931

Marina 627-4944

Mayor 627-9931

Parks & Rec. Dept. 627-2151
(Recreation Center)
400 Cleveland Ave.

Utility Billing 627-3592

Water & Sewer 627-2582
(inc. Wastewater Treatment Plant)
975 N. Huron St.



**INSPECT YOUR
MAILBOX
BEFORE WINTER**

Winter is fast approaching. Have you inspected the condition of your mailbox and post it is mounted on? Boxes eventually become loose and/or rusted and are easily displaced from snow being thrown. Even wolmanized posts can become soft and rot.

Check your post for knots. Impact near a knot will split a post easily. Keep the area around your mailbox clear of snow. Remove decorative, oversized and plastic mailboxes during the snow removal season. These types of mailboxes do not tolerate impact from snow and will not be replaced in kind.

If a City of Cheboygan DPW snow plow truck hits and destroys a mailbox, the City will provide a new standard mailbox. However, if a mailbox is damaged by snow being pushed or thrown, and not by the truck itself, the City of Cheboygan will not replace the mailbox.

If you have any questions or concerns, please contact David LaCross, DPW Superintendent at 627-2493 between the hours of 7:00 a.m. and 3:30 p.m., Monday-Friday.

**FOR POLICE,
FIRE OR
MEDICAL
ASSISTANCE
DIAL 911.**



**PERMITS
REQUIRED FOR
WORK IN
STREET RIGHTS-
OF-WAY**



Anyone planning to perform any type of work within a City street right-of-way **must** secure a Permit from the City of Cheboygan's Department of Public Works. Work requiring a Permit within a street right-of-way includes patch work, culvert installation, curb, sidewalk or driveway repair, tree or shrub planting or any other type of work within the street right-of-way. Please contact David LaCross, DPW Superintendent, at 627-2493 should you plan work in the street right-of-way or have questions concerning street rights-of-way.



THANKS!!

The City of Cheboygan is very grateful to those volunteers who serve on the Boards and Commissions on behalf of the citizens of the City of Cheboygan.



**PARKING IN CITY
LOTS OVERNIGHT**

permit is required for all overnight parking in City lots. The permits/fees are obtainable at the City Hall.



**Street Paving
2006 Complete**

The City of Cheboygan recently completed a street resurfacing project for 2006 of approximately 2.32 miles of City streets. H & D, Inc. was the low bidder and contractor for this project and did an outstanding job in a timely manner. The City appreciates the cooperation of the local residents who experienced traffic delays, detours and road closures.

To allow for efficient snow removal, No Overnight Parking is allowed on City streets or alleys from November 1st to April 30th from 2:00 a.m. to 7:00 a.m.

FALL HYDRANT FLUSHING

The City of Cheboygan will be flushing hydrants as follows:



EAST SIDE: 11:00 pm Sunday, October 15 to 7:00 am Monday, October 16
 11:00 pm Monday, October 16 to 7:00 am Tuesday, October 17
 *11:00 pm Tuesday, October 17 to 7:00 am Wednesday, October 18

WEST SIDE: 11:00 pm Sunday, October 22 to 7:00 am Monday, October 23
 11:00 pm Monday, October 23 to 7:00 am Tuesday, October 24
 11:00 pm Tuesday, October 24 to 7:00 am Wednesday, October 25
 *11:00 pm Wednesday, October 25 to 7:00 am Thursday, October 26

***if needed**

Please do not wash clothing without first running cold water faucets until the water is clear on these days and the following day to clear your lines of rust and other particles. Call 627-2582 (Water Department) with any questions or concerns.



ICE/RINK PAVILION

Please call the Ice Rink/Pavilion at 627-3255 for a schedule of the open-skating times.



SNOW & ICE REMOVAL FROM SIDEWALK REQUIRED



The owners of any property in certain areas are required by City Ordinance to keep sidewalks clear of snow and ice. The areas which are included in the snow & ice removal Ordinance are listed as follows:

- Huron Street from Mackinaw Avenue to Locust Street
- Main Street from First Street to the South City Limits
- Water Street from State Street to Elm Street
- Mackinaw Avenue from Clinton Street to Main Street
- State Street from Huron Street to "F" Street
- Backus Street from Huron Street to Main Street
- Division Street from Dresser Street to Water Street
- Elm Street from Huron Street to Water Street
- Pine Street from Huron Street to Main Street
- Locust Street from Huron Street to Main Street



These sidewalks have been identified as high foot traffic areas and, as such, removal of snow & ice is required by Ordinance in order to insure public safety and limit property owner and public liability. The City of Cheboygan does provide snow removal services within this area, but this does not dismiss the requirement of the property owner to be sure that the sidewalk is clear in the event that the City is unable to keep the sidewalks clear in a timely manner. The snow & ice removal Ordinance provides for fines in the event a property owner is in non-compliance and also provides for exceptions to these provisions with regards to property which is leased. **DO NOT PILE SNOW IN RIGHT-OF-WAY, ON SIDEWALKS OR IN BERM AREA (BETWEEN CURB & SIDEWALK).**

For more information regarding the snow & ice removal Ordinance, you may call the Department of Public Safety at 627-4321, visit the City of Cheboygan's web site or stop at City Hall to obtain a copy of the Ordinance.

Mayor: James E. Muschell, 627-9024

Council:

- Mayor Pro Tem: Scott McCauslin, 627-2960
- Gerald Boardman, 627-1757
- Charles Charboneau, 627-2159
- William Chlopan, 627-7596
- Winifred L. Riddle, 627-6604
- Leslie A. Tebo, 627-5947

The City Review is a publication of

THE CITY OF CHEBOYGAN

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- City Manager: Scott E. McNeil
- Director of Public Safety: Kurt R. Jones
- City Clerk/Treas.: Kenneth J. Kwiatkowski
- City Assessor: Thomas Eustice
- Fire Chief: Thomas Bancroft
- DPW Supt.: David LaCross
- Recreation Director: Scott Hancock
- Water & Wastewater Supt: Gary Good



GENERAL ELECTION IS NOVEMBER 7th





SEASONAL REMINDERS FROM THE DEPARTMENT

OF PUBLIC SAFETY



(Note: Office hours are 8:00 am to 4:00 pm)



ROLLER BLADING, SKATE BOARDING



& BICYCLING



Use of skateboards, roller blades, and other toy wheeled devices is prohibited on City streets and sidewalks under Section 3.4 and 6.18 of the Uniform Traffic Code, particularly in downtown areas where posted. **Roller blading and skate boarding are permitted** in the Skate Park located at the north end of the Ice Rink/Pavilion on Cleveland Avenue & the City-owned parking lot at the corner of Division and Huron Streets after 5:30 p.m. or when the parking lot is empty. Children are permitted to use bicycles, roller blades, skateboards, etc. on the sidewalks in their residential neighborhoods; however, they are advised to yield to pedestrian foot traffic. Bicycles are prohibited on downtown sidewalks where posted.



ANIMAL CONTROL

Chapter 90, Sections 90.08 and 90.25 of the City Ordinance require that all persons **walk their dogs on leashes** and have them under control and that they clean up all manure deposited or accumulated upon any street, sidewalk, gutter, alley or private property.

DISORDERLY CONDUCT - NOISE

Chapter 95, Section 95.03 of the City Ordinance prohibits persons from playing loud vibrating music from motor vehicles. Other sections of City Ordinance and State Statute prohibit the playing of home stereos and recording devices in a loud manner, which would disturb the peace and quiet of a neighborhood.



INOPERABLE MOTOR VEHICLES



Chapter 94, Section 94.02 of the City Ordinance requires that all unlicensed, uninsured and/or inoperable motor vehicles be removed from private properties within the City or stored inside garages.



BURNING PERMITS

All property owners, whether business or residential, are **required to obtain** a burning permit from the City of Cheboygan before open burning of any type is permitted. This includes small piles of brush, grass or leaves. Burning in burning barrels is also restricted and persons wishing to do so must obtain permission through the Cheboygan Department of Public Safety/Police or Fire Division (627-4321). Fines for violation of this Ordinance can amount to \$500.00 or more. **NO BURNING IF STATEWIDE BURNING BAN IS TEMPORARILY ENVOKED.**



FIRE EXTINGUISHERS



Dry chemical fire extinguishers can be refilled at CarQuest, 122 S. Main St., Cheboygan(627-5691).

SNOWMOBILE PERMITS



Snowmobile permits may be obtained at the Dept. of Public Safety after November 1. There is no charge for a permit. Snowmobiles will be permitted only on designated streets and trails, the most direct route from your residence to the nearest designated street or trail, by permit.

CAUTION TO 4-WHEELERS & DIRT BIKE OPERATORS



Michigan Law does not permit operation of these vehicles on designated snowmobile trails.

SPEED LIMITS: All City streets are **25 mph**, unless posted otherwise.

RADAR LOCATIONS: W. Lincoln & Loomis; W. Lincoln & Cleveland; Mackinaw & N. Ball; E. State & Eastern; Cleveland & E. Seymour; Lafayette & Abbott; N. Huron & Lake, **and other** locations throughout the City.

RECREATION CENTER

400 Cleveland Avenue – 627-2151

FALL/WINTER SCHEDULE

October 2, 2006-April 30, 2007



If you have any questions concerning the activities at the Recreation Center, please contact Scott Hancock, Recreation Director at 627-2151.

Scott Hancock, Recreation Director, has announced the following schedule for the Recreation Center open for 2nd grade and up: 5:30 PM to 8:00 PM - Elementary and Junior High School Students
8:00 PM to 10:30 PM - High School Students and Adults

Monday & Wednesday for boys and men.

Tuesday & Thursday for girls and women.

[Beginning October 16th, the Recreation Center will be hold a free throw contest – boys can shoot any Monday or Wednesday between 5:30 p.m. & 8:00 p.m. – girls can shoots any Tuesday or Thursday between 5:30 p.m. & 8:00 p.m. Deadline for shooting will be sometime in December. Any questions, contact Scott Hancock, Recreation Director at 627-2151.]



The Center offers basketball, foosball, ping-pong, bumper pool, pool,  table hockey, air hockey, golf putting hole, and two (2) weight rooms  (**weight rooms for high school students & adults only**)

Starting in January we will have the gym open for co-ed rollerblading of all ages on Saturday from 11:00 am to 1:00 pm. 

The Recreation Department is now taking sign-ups by telephone (627-2151) for their men's league basketball teams between 8:00 am. and 4:00 p.m. A league meeting will be held the last week of October (date & time to be announced) and the league will begin Sunday, November 5th, 12th or 19th depending on the number of teams.



Work on your soccer skills with Mr. B Wednesday & Friday from 3:30 pm to 5:30 pm.



Volleyball leagues & women's basketball will start after the first of the year.

Sign up will take place in December.

Beginning December 2nd, the Recreation Center will be open on Saturday mornings from 9:00 to 11:00 for Special Olympics training. Anyone interested in volunteering is asked to call Scott Hancock, Recreation Director at 627-2151.

If our schedule is wrong for you and you want to lift weights during the day, please call Scott Hancock at 627-2151 so a time can be set up that works for you.

Halloween Safety Tips



Have your parents or older brother or sister go with you.



Trick-or-Treat only in your own neighborhood and use sidewalks.



Wear light-colored clothing so you can be easily seen and go on well-lighted streets.



Carry a flashlight for added visibility.



Throw away any candy or food that is not wrapped by the candy company.



Bring your treats home so your parents can see them.



If there are any suspicious treats, notify the police.



The Cheboygan Youth Center is an after-school and summer program for grades 5th through 9th. The Center is open Tuesday, Wednesday and Thursday from 3:00 p.m. to 6:00 p.m. It is located at 504 Division Street (the old Junior High School). If you have any questions or would like to tour the Youth Center, please contact Director, Debra Turnbull at 231-627-0185.