



# The CITY REVIEW **FREE**

## **CITY HUMAN RELATIONS BOARD SEEKING NEW BOARD MEMBERS**

The City of Cheboygan and its Human Relations Board is seeking new Board members. Based on the Ordinance establishing the Human Relations Board, Board members are limited to two terms of service. The mission of the City of Cheboygan Human Relations Board is to encourage the awareness and acceptance of diversity, to further human rights, and to promote an inclusive spirit in our community.

The Board's purpose, as established by Ordinance, includes to formulate and carry out programs of community education and information with the object of discouraging and eliminating any tension, prejudice or discrimination and to secure the cooperation of various racial, religious, nationality and ethnic groups, formal or informal groupings in the community, veterans' organizations, business and industry organizations and fraternal, benevolent and service groups in educational campaigns devoted to the need for eliminating group prejudice or racial or area tension, intolerance and discrimination. The Board is responsible for conducting the annual Martin Luther King Day event.

Anyone interested in serving on the City of Cheboygan Human Relations Board can contact Scott E. McNeil, City Manager at 627-9931 or [cityhall@nmo.net](mailto:cityhall@nmo.net).



### **Grass & Weed Notice**

Property owners, residential and business, are required to cut the right-of-way (berm area) as well as their personal property. City crews are cutting private property in violation of the City Ordinance. The minimum charge is \$160.00 per hour and will be placed on property taxes levied in July. Also, the property owner can be cited for the violation.

*See page 4 of this newsletter for additional information.*

If you have any questions, please contact the Department of Public Safety, Code Enforcement, at 627-4321.



### **A MESSAGE TO BUSINESS OWNERS ON PERSONAL PROPERTY TAXES**

The City Treasurer's Office reminds business owners that personal property taxes are levied in July & December of each year. (This is the tax on the furniture, equipment, etc. used in your business.) If you do not receive both your July & December personal property tax bills, be sure to contact the City Treasurer's Office at 627-9931.

### **CITY PROPERTY TAXES**

The City of Cheboygan issues property tax bills twice per year – July 1<sup>st</sup> and December 1<sup>st</sup>. The July tax bill is due without penalty no later than July 31<sup>st</sup> this year; the December tax bill is due without penalty no later than Feb. 14<sup>th</sup>. We accept postmarks.



### **DEPARTMENT OF PUBLIC SAFETY INFORMATION**

Administration – Monday-Friday,  
8:00 am to 4:00 pm – 627-4321;  
Emergencies for Police & Fire– 911  
Personal office contact: The main entrance to the Cheboygan Department of Public Safety is off the City Hall parking lot at 403 N. Huron Street. Enter using the west set of glass doors. The Department of Public Safety is the first door on the right upon entering the hallway. If the door is locked, the administrative assistant is either off duty or out of the office. In that case, pick up the phone on the wall on the left side of the doorway. This will connect you immediately to a CCE/911 dispatcher and, if needed, they will call a police officer into the office to assist you.



**PUBLIC MEETINGS**

Public Meetings are held in the City Council Chambers, located in the City Hall, 403 N. Huron Street.

- ❖ The **Cheboygan City Council** meets the second and fourth Tuesday of each month at 7:00 p.m.
- ❖ The **City Planning Commission** meets the third Monday of each month at 7:00 p.m.
- ❖ The **Zoning Board of Appeals** meets the first Wednesday of each month at 7:00 p.m.
- ❖ The **Recreation Commission** meets the third Wednesday of each month at 7:00 p.m.
- ❖ The **Historic Resources Commission** meets the first Monday of each month at 7:00 p.m.
- ❖ The **Downtown Development Authority** meets the first Tuesday of each month at 6:00 p.m.
- ❖ The **Human Relations Board** meets the third Thursday of each month Sept.–May & the 3<sup>rd</sup> Monday of each month June–Aug. at 4:00 p.m.
- ❖ The **Brownfield Redevelopment Authority** meets the 2<sup>nd</sup> Monday of the month at 7:00 p.m.

**NOTICE:**

*The City of Cheboygan does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities.*

*The City will provide necessary reasonable auxiliary aids and services to individuals desiring to attend City hearings or meetings. Three weeks advance notice is requested. Please call the City Clerk at 627-9931 for more information.*

**IMPORTANT  
WATER/SEWER INFORMATION**

**WATER/SEWER  
EMERGENCIES**

If you experience a water or sewer emergency during normal business hours, please call 627-2582.

Should you experience a water or sewer emergency **after normal business hours, or on a weekend or holiday**, the City wants you to know we are committed to providing you with emergency response. To provide that response, you may dial **290-2900** to reach an employee of the Water and Wastewater Department.

Please remember that this system is for emergency situations, not for general information that can be obtained during normal working hours.

*Please help us keep this system up and operating for the benefit of the entire City of Cheboygan.*

**WATER SHUT-OFF  
INFORMATION**

Any customer who has their water shut off and has to have the City Water Department restore service will be charged a \$40.00 Turn On Fee. This will include seasonal customers, non-payment customers and anyone discontinuing service for a period of 30 days or more.

**METER READINGS**

Meters will be read for Cycle A (east side of town) in June; Cycle B (Mackinaw-First-Huron area) in July; & Cycle C (Court-Bailey-Western area) in August. The bill using this actual meter read will pick up any add'l usage from the two winter estimated bills if you were under-estimated. On the other hand, if you were over-estimated, your bill will be small or possibly you will have no bill at all.

*Questions? Call 627-3592.*

**RENTAL PROPERTIES**

All owners of rental properties are reminded to notify the Utility Billing Dept. at 627-3592 of any tenant changes so that final bills can be calculated. **ALSO**, in order for the billing to be in the tenant's name, a \$100 deposit is required from the tenant, pursuant to policy set by the City Council. This deposit is kept in a separate account until the tenant moves. It can then be used on the final bill or returned to the tenant if there is nothing owing on the final bill.

**Do's & Don'ts**



**EXPERIENCING  
WATER/SEWER  
PROBLEM???**

*Call the City at 627-2582 first before calling your plumber to find out whether or not your problem is the responsibility of the City. If you call your plumber first, the City will not be responsible for any costs.*

Thank you.



## SEASONAL REMINDERS FROM THE DEPARTMENT

## OF PUBLIC SAFETY



## ROLLER BLADING, SKATE BOARDING



## &amp; BICYCLING



Use of skateboards, roller blades, and other toy wheeled devices is prohibited on City streets and sidewalks under Section 3.4 and 6.18 of the Uniform Traffic Code, particularly in downtown areas where posted. **Roller blading and skate boarding are permitted** in the Skate Park located at the north end of the Ice Rink/Pavilion on Cleveland Avenue & the City-owned parking lot at the corner of Division and Huron Streets after 5:30 p.m. or when the parking lot is empty. Children are permitted to use bicycles, roller blades, skateboards, etc. on the sidewalks in their residential neighborhoods; however, they are advised to yield to pedestrian foot traffic. Bicycles are prohibited on downtown sidewalks where posted.



**Motorized scooters, mini bikes and mini choppers** are not allowed to operate on sidewalks. Mini choppers and other motorized bikes require a moped registration and a driver's license or a special moped operator's license (must be at least 15 years of age) to operate on streets if equipped with a headlamp, taillight and horn. Operators under 19 years of age must wear a helmet.



## ANIMAL CONTROL

Chapter 90, Sections 90.08 and 90.25 of the City Ordinance require that all persons **walk their dogs on leashes** and have them under control and that they clean up all manure deposited or accumulated upon any street, sidewalk, gutter, alley or private property.

## SWIMMING



City Ordinance **prohibits** swimming and/or diving into the lower Cheboygan River from the DNR locks and dam north to the mouth of the River at the Straits of Mackinac.



## DISORDERLY CONDUCT - NOISE

Chapter 95, Section 95.03 of the City Ordinance prohibits persons from playing loud vibrating music from motor vehicles. Other sections of City Ordinance and State Statute prohibit the playing of home stereos and recording devices in a loud manner, which would disturb the peace and quiet of a neighborhood.



## INOPERABLE MOTOR VEHICLES



Chapter 94, Section 94.02 of the City Ordinance requires that all unlicensed, uninsured and/or inoperable motor vehicles be removed from private properties within the City or stored inside garages.



## BURNING PERMITS

All property owners, whether business or residential, are **required to obtain** a burning permit from the City of Cheboygan before open burning of any type is permitted. This includes small piles of brush, grass or leaves. Burning in burning barrels is also restricted and persons wishing to do so must obtain permission through the Cheboygan Department of Public Safety/Police or Fire Division (627-4321). Fines for violation of this Ordinance can amount to \$500.00 or more. **NO BURNING IF STATEWIDE BURNING BAN IS TEMPORARILY ENVOKED.**



## FIRE EXTINGUISHERS



Dry chemical fire extinguishers can be refilled at CarQuest, 122 S. Main St., Cheboygan(627-5691).

**SPEED LIMITS:** All City streets are **25 mph**, unless posted otherwise.

**RADAR LOCATIONS:** W. Lincoln & Loomis; W. Lincoln & Cleveland; Mackinaw & N. Ball; E. State & Eastern; Cleveland & E. Seymour; Lafayette & Abbott; N. Huron & Lake, **and other** locations throughout the City.

## Downtown Development Authority Building Front & Rear Façade Rehabilitation Program

A building owner may apply to the DDA under the Building Façade Rehabilitation Program. The Historic Resources Commission will act as a review and recommending body and also offer technical assistance to the applicant. Approval for the Building Façade Rehabilitation Program will be guided by the following standards:

- A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
- The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be discouraged.
- Each property shall be recognized as a physical record of its time, place and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings be discouraged.
- Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
- Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
- Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old visual qualities.

The DDA may find that rehabilitation and/or restoration of a particular building façade may be undesirable. Upon this finding by the DDA, an owner may apply under the Building Front Façade Rehabilitation Program with plans that provide for features and other defining characteristics from the era of original construction of the main building.

Interest rate incentives are offered by Citizens National Bank and First Community Bank. Contact Scott E. McNeil, City Manager/DDA Director at 627-9931 for additional information.

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### Public Notice

Any citizen having experienced an overflow or backup of a sewage disposal system or storm water system, must file a written claim with the City of Cheboygan within 45 days after the overflow or backup was discovered or in the exercise of reasonable diligence should have been discovered. Notice should be mailed to Scott E. McNeil, City Manager at the City of Cheboygan, PO Box 39, 403 N. Huron Street, Cheboygan, Michigan 49721. Telephone: 231-627-9931. **Failure to provide the required notice will prevent recovery of damages.**

Contact Scott E. McNeil, City Manager at PO Box 39, 403 N. Huron Street, Cheboygan, Michigan 49721 or telephone 231-627-9931 immediately upon discovery of an overflow or backup.



### Straits Regional Ride Servicing Cheboygan

Straits Regional Ride has been providing a Dial-A-Ride bus service for almost a year that operates anywhere within 5 miles of the center of Cheboygan with rates starting at \$2.00. Along with this service, they still offer services in Cheboygan, Emmet and Presque Isle Counties daily, all of which are open to the public. This service is provided by the County of Cheboygan in cooperation with the Michigan Department of Transportation. Give them a try. You will be amazed how simple, affordable and dependable they are.

*Phone 597-9262, 597-0175 or 1-866-731-1204 with any questions or to schedule your ride.*

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### **City of Cheboygan Adopts Goal to Improve Water Quality Customer Feedback Deemed Important**

As the City of Cheboygan adopted the 2005 Strategic Plan, one of the first priorities to be addressed will be improvement of the water quality delivered to water system customers. As the City's Water Department investigates the problems and causes relative to water quality, customer input and feedback will be vital to conducting quality research and investigation and problem identification.

The City of Cheboygan has in place a system to record and investigate water quality complaints and concerns. Water system customers with quality concerns are encouraged to contact the City of Cheboygan Utility Billing Department at 627-3592 in order to have their water quality concerns recorded and investigated.

Updates with regards to progress toward water quality improvement will be included in reports to the Mayor and City Council and in future issues of *The City Review*.



## A FEW WORDS ABOUT SIGNS & INOPERABLE VEHICLES

With the arrival of summer come new businesses and business ventures. With those comes the need for signs. With signs comes the need for permits from the City of Cheboygan under Chapter 152 of the City Ordinances titled "Signs." In short, this states that all new businesses and/or existing businesses adding new signs or changing existing signs are required to obtain sign permits at City Hall. This includes, but is not limited to, temporary signs, permanent signs, ground signs, wall signs, window signs, etc and also includes banners.

The City of Cheboygan Nuisance Ordinance and Sign Ordinance prohibits the erection of any type of signs or banners within any portion of the right-of-way. This prohibits the posting of signs on any power or telephone poles or off premise postings. Persons wishing to advertise garage sales should do so through the local media and with a sign posted on their property or on another person's property with written permission. Yard or garage sales are not permitted for longer than seven (7) days in any 90-day period.

**Persons are also reminded that City Ordinance prohibits unlicensed, uninsured, inoperable motor vehicles from being stored on property within the City of Cheboygan.**

**Please**



The Department of Public Works asks that you not place leaves, branches, yard clippings, etc. on the streets until the City clean-up in the late Fall. The date will be announced in early October. The City needs to have the streets clear in order to operate their street sweeping machinery. If you have any questions, please contact Michael LaLonde, Street Superintendent at 627-2493.

**THANK YOU**



## PERMITS REQUIRED FOR WORK IN STREET RIGHTS-OF-WAY

Anyone planning to perform any type of work within a City street right-of-way **must** secure a Permit from the City of Cheboygan's Department of Public Works. Work requiring a Permit within a street right-of-way includes patch work, culvert installation, curb, sidewalk or driveway repair, tree or shrub planting or any other type of work within the street right-of-way. Please contact Michael LaLonde, Street Superintendent, at 627-2493 should you plan work in the street right-of-way or have questions concerning street rights-of-way.



**SAVE**

### Telephone Numbers for City Offices

City Hall 403 N. Huron Street	627-9931	Street Department 1003 N. Huron Street	627-2493	Mayor	627-9931
Assessor	627-9931	Ice Rink/Pavilion 480 Cleveland Avenue	627-3255	Parks & Rec. Dept. (Recreation Center) 400 Cleveland Avenue	627-2151
Clerk/Treasurer	627-9931	Manager	627-9931	Utility Billing	627-3592
Police & Fire <b>Non-Emergency</b> 403 N. Huron Street	627-4321	Marina	627-4944	Water & Sewer (inc. Wastewater Treatment Plant) 975 N. Huron Street	627-2582

**Hearing Impaired Only - TDD 597-0315**

## Upcoming Election News

**Nominating Petitions are due no later than August 5<sup>th</sup> for the City Council seat (term November 2008 – May 2010) that will appear on the November 4<sup>th</sup> ballot. Please contact the City Clerk's office for forms & additional information.**

The Cheboygan Little League will be hosting some of the Boys & Girls District Finals and 9 & 10 year old girls State Finals during the month of July. If you would like to help out for the District Finals, please call Scott Hancock at 627-2151.



**THE CHEBOYGAN RECREATION DEPARTMENT: Boys & Girls Little League**

baseball and softball games are played on the fields behind the Rec. Center. Boy's & Girl's All- Stars will be playing starting July 5<sup>th</sup> – many games are played out of town. If you need to know when any of our teams play, please call **Denny Proctor** at 627-4569. – **Bret Wyatt, Little League Pres.;** **Soccer Games** are played at three different fields – 6 and 7 year olds play 4 nights a week, Mon.-Thurs. at the Fairgrounds; 8 and 9 year olds play at the field on Garfield Ave. on the same nights; 10 years and up play on the fields at Gordon Turner Park, five nights a week, Mon.–Fri. and some weekends. All ages start at 6:00 p.m., with second game at 7:15 p.m. – **Tammy Kopp, Soccer President;** **Men's Fastpitch Softball** games are played Tues., Wed., & Thurs. on the lighted field behind the Rec. Center, with the 1<sup>st</sup> game at 7:00 p.m., 2<sup>nd</sup> game at 8:30 p.m. – **Mike Barber, League Pres.** (checkout fastpitch website at [www.straitsareasoftball.webs.com](http://www.straitsareasoftball.webs.com)); **Pee-Wee Football** will start sometime in August – please call **Rod Ison** at 625-9207 for more information. **Skateboard Park** – Now open at the north end of the Ice Rink/Pavilion parking lot. (Rules & Regulations posted on site.)

- Recreation Center closed for the summer, but on Monday & Wednesday starting June 23<sup>rd</sup> the Recreation Center will open its game room from 12:00 noon to 2:00 pm for co-ed. The game room has ping-pong, pool, bumper pool, air hockey and fooseball. We will also open the weight rooms for high school aged co-eds at this time, also. Any adults who would like to lift weights, please call Scott Hancock at 627-2151 or 627-4861 to schedule a time.
- Work on your soccer skills with Mr. "B", Monday, Wednesday, Friday and Sunday from 3:00 pm to 5:00 pm. Contact Mr. "B" at 627-5341 for further information.
- Would you like to play ping pong at the Rec. Center Friday nights at 6:00 p.m.? Contact Ward at 627-4848.



**GRASS AND NOXIOUS WEED NOTICE**



Chapter 95, Sec. 95.04 of the Cheboygan City Code states as follows: No person occupying any premises, or owning any unoccupied premises shall permit or maintain any growth of noxious weeds, grass or other vegetation to a greater height than five (5") inches on the average, nor let accumulate any dead weeds, grass or brush within the City. It shall be the duty of the occupant of every premises, and the owner of unoccupied premises to cut and remove or destroy noxious weeds and grass by lawful means at least once a year, not later than the first of July and thereafter as often as may be necessary to comply with provisions of this Ordinance. (Contact the City for a complete copy of the Ordinance.)



**DOING CONSTRUCTION - Home, Garage, Deck, Storage Building, etc.?**

The Cheboygan County Construction Code and Zoning Department (627-8813) handles all building permits & inspections within the City with the exception of water and sewer connections. **You must stop at the City Hall and complete the Zoning – Land Use Permit Application (\$25 fee) for review and approval by the Zoning Administrator before the County issues any permits.** This ensures that you construct within the required setbacks. A Permit is also required for replacement construction.



**Mayor:** Leslie A. Tebo, 627-5947  
**Mayor Pro Tem:** Richard B. Sangster, 627-5807  
**Council:**  
 Mark Bronson, 597-8234  
 Nicholas C. Couture, 420-3644 (cell)  
 William K. Jewell, 597-8032  
 Theo Lepp, 627-5830  
 Michael J. VanFleet, 627-3126

The City Review is a publication of  
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**Management:**  
 City Manager: Scott E. McNeil  
 Director of Public Safety: Kurt R. Jones  
 City Clerk/Treas.: Kenneth J. Kwiatkowski  
 City Assessor: Thomas Eustice  
 Fire Chief: Thomas Bancroft  
 Street Superintendent, Michael J. LaLonde  
 Recreation Director: Scott Hancock  
 Water & Wastewater Supt: Steven F. Gall, Sr.



The City Code of Ordinances and The City Review are available on our Website @ [www.cheboygan.org](http://www.cheboygan.org).

