



# The CITY REVIEW



## FALL CLEAN UP TIME.

Again this Fall, the City's Department of Public Works will provide free pick-up service for yard rakings, brush, small tree limbs, etc. The dates for the clean-up are **October 19<sup>th</sup> through November 6<sup>th</sup>**. Refuse must be out by 7:00 a.m. October 19<sup>th</sup> on the **edge of all streets**, [not in alleys, ditches or on grassy areas] as trucks will begin area pick-up at 7:00 a.m. We ask your cooperation in separating your leaves into one pile and your brush & small tree limbs into another. This makes the pick-up and disposal process much more expeditious for our crew. If the same are not separated, the City cannot guarantee their pick-up. Also, remember your refuse must be placed on the edge of the street, not in ditches or on grassy areas. **DO NOT USE BAGS OF ANY TYPE.** The City cannot and will not accept garbage, household trash, appliances of any type, tin, metal or items too heavy for one man to lift. **GRASS or LEAVES IN PLASTIC BAGS WILL NOT BE PICKED UP!** If you have any questions, please contact the Department of Public Works at 627-2582 between 7:00 am and 3:30 pm.



## Service

### VACANCIES ON BROWNFIELD REDEVELOPMENT AUTHORITY BOARD, HUMAN RELATIONS BOARD & PLANNING COMMISSION

The City of Cheboygan has vacancies on its Brownfield Redevelopment Authority Board, Human Relations Board and Planning Commission. If you are interested in serving as a member of any Board/Commission, please contact Scott E. McNeil, City Manager at 627-9931 for additional information and an Application.



### PUBLIC MEETINGS

Public meetings are held in the City Council Chambers, located in the City Hall, 403 N. Huron Street.

- ❖ The **Cheboygan City Council** meets the second and fourth Tuesday of each month at 7:00 p.m.
- ❖ The **City Planning Commission** meets the third Monday of each month at 7:00 p.m.
- ❖ The **Zoning Board of Appeals** meets the first Wednesday of each month at 7:00 p.m.
- ❖ The **Recreation Commission** meets the third Wednesday of each month at 7:00 p.m.
- ❖ The **Historic Resources Commission** meets the first Monday of each month at 7:00 p.m.
- ❖ The **Downtown Development Authority** meets the first Tuesday of each month at 6:00 p.m.
- ❖ The **Human Relations Board** meets the third Thursday of each month Sept.-May & the 3<sup>rd</sup> Monday of each month June-Aug. at 4:00 p.m.
- ❖ The **Brownfield Redevelopment Authority** meets the 2<sup>nd</sup> Monday of the month at 7:00 p.m.

### SAVE

### Telephone Numbers for City Offices

<b>City Hall</b>	627-9931
403 N. Huron St.	
<b>Assessor</b>	627-9931
<b>Clerk/Treasurer</b>	627-9931
<b>Police and Fire</b>	627-4321
<b>Non-Emergency</b>	
403 N. Huron St.	
<b>Street Department</b>	627-2582
1003 N. Huron St.	
<b>Hearing Impaired Only</b>	
<b>TDD 597-0315</b>	
<b>Ice Rink/Pavilion</b>	627-3255
480 Cleveland Avenue	
<b>Manager</b>	627-9931
<b>Marina</b>	627-4944
<b>Mayor</b>	627-9931
<b>Parks &amp; Rec. Dept.</b>	627-2151
(Recreation Center)	
400 Cleveland Ave.	
<b>Utility Billing</b>	627-3592
<b>Water &amp; Sewer</b>	627-2582
(inc. Wastewater Treatment Plant)	
975 N. Huron St.	
<b>Department Hours:</b>	
<b>City Offices</b>	
8:00 am-4:00 pm	
<b>Department of Public Safety</b>	
8:00 am – 4:00 pm	
<b>Department of Public Works</b>	
7:00 am – 3:30 pm	



### PARKING IN CITY LOTS OVERNIGHT

A permit is required for all overnight parking in City lots. The permits/fees are obtainable at the City Hall.

### NOTICE:

The City of Cheboygan does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The City will provide necessary reasonable auxiliary aids and services to individuals desiring to attend City hearings or meetings. Three weeks advance notice is requested. Please call the City Clerk at 627-9931 for more information.

# WATER/SEWER INFORMATION

SAVE

## WATER/SEWER EMERGENCIES

If you experience a water or sewer emergency during normal business hours, please call 627-2582.

Should you experience a water or sewer emergency **after normal business hours, or on a weekend or holiday**, the City wants you to know we are committed to providing you with emergency response. To provide that response, you may dial **290-2900** to reach an employee of the Water and Wastewater Department.

Please remember that this system is for emergency situations, not for general information that can be obtained during normal working hours.

*Please help us keep this system up and operating for the benefit of the entire City of Cheboygan.*



## Understanding Your Water/Sewer Bill

### Cycle A (east side)

- March (estimated)
- June (first actual read)
- September (second actual read)
- December (estimated)

### Cycle B (Mack. Ave-First-Huron)

- January (estimated)
- April (estimated)
- July (first actual read)
- October (second actual read)

### Cycle C (Court-Bailey-Western)

- February (estimated)
- May (estimated)
- August (first actual read)
- November (second actual read)

**Estimated bills** are based on past use. Meters cannot be read in the winter. The bill with the first actual read also picks up any winter usage that might have been under estimated.

Questions? Call 627-3592

## SECOND METER READ REQUESTS

When a water/sewer bill is questioned and a second meter read is requested, there will be no charge. If an error is discovered, it will be corrected by the Water Department. If there is no error, the customer will be required to pay the original bill.

During the next 24-month period, if a second read is requested and there is no error, the customer will then be liable for a \$10.00 charge.

*(Policy approved by Council 9/13/83)*

## Water Turn-On Charge

Any customer who has their water shut-off and has to have the City Water Department restore service will be charged a \$40 Turn-On Fee. This will include seasonal customers, non-payment customers, and anyone discontinuing service for a period of 30 days or more.



## Do's & Don'ts

### EXPERIENCING A WATER/SEWER PROBLEM???

*Call the City at 627-2582 first before calling your plumber to find out whether or not your problem is the responsibility of the City. If you call your plumber first, the City will not be responsible for any costs.*

Thank you.



## RENTAL PROPERTIES

All owners of rental properties are reminded to notify the Utility Billing Dept. at 627-3592 of any tenant changes so that final bills can be calculated. **ALSO**, in order for the billing to be in the tenant's name, a \$100 deposit is required from the tenant, pursuant to policy set by the City Council. This deposit is kept in a separate account until the tenant moves. It can then be used on the final bill or returned to the tenant if there is nothing owing on the final bill.

## Winter

### ATTENTION SNOWBIRDS

Be sure to call 627-3592 to report when you are leaving for the winter. Thank you.

## RECREATION CENTER

400 Cleveland Avenue – 627-2151

### FALL/WINTER SCHEDULE

October 2009 – April 2010  
 OPENING OCTOBER 5<sup>th</sup>



If you have any questions concerning the activities of the Recreation Center, please contact Scott Hancock, Recreation Director at 627-2151.

Scott Hancock, Recreation Director, has announced the following schedule for the Recreation Center open for 2<sup>nd</sup> grade and up: 5:30 PM to 8:00 PM - Elementary and Junior High School Students  
 8:00 PM to 10:30 PM - High School Students and Adults

**Monday & Wednesday for boys and men.**

**Tuesday & Thursday for girls and women.**

[Beginning October 15<sup>th</sup>, the Recreation Center will hold a free throw contest – boys can shoot any Monday or Wednesday between 5:30 p.m. & 8:00 p.m. – girls can shoot any Tuesday or Thursday between 5:30 p.m. & 8:00 p.m. Deadline for shooting will be sometime in December. Any questions, contact Scott Hancock, Recreation Director at 627-2151.]

The Center offers basketball, foosball, ping-pong, bumper pool, pool,  table hockey, football toss, volleyball, mini hoops, air hockey,  golf putting hole and two (2) weight rooms  (*weight rooms for high school students & adults only*)

If our schedule is wrong for you and you want to lift weights during the day, please call Scott Hancock at 627-2151 so a time can be set up that works for you.

The Recreation Department is now taking sign-ups by telephone (627-2151) for their men’s league basketball teams between 8:00 am. and 4:00 p.m. A league meeting will be held the last week of October (date & time to be announced) and the league will begin Sunday, November 8<sup>th</sup>, 15<sup>th</sup> or 22<sup>nd</sup> depending on the number of teams.

Starting a new fall basketball league for women, high school and up.  
 Team or players may sign up now by calling 627-2151.



Work on your soccer skills with Mr. B Monday, Wednesday & Friday from 3:30 pm to 5:30 pm.



Volleyball leagues will start after the first of the year.  
 Sign up will take place in December.

Beginning December 1<sup>st</sup>, the Recreation Center will be open on Saturday mornings from 9:00 to 11:00 for Special Olympics training. Anyone interested in volunteering is asked to call Scott Hancock, Recreation Director at 627-2151.

# Halloween Safety Tips



Have your parents or older brother or sister go with you.  
 Trick-or-Treat only in your own neighborhood and use sidewalks.



Wear light-colored clothing so you can be easily seen and go on well-lighted streets.



Carry a flashlight for added visibility.



Throw away any candy or food that is not wrapped by the candy company.



Bring your treats home so your parents can see them.



If there are any suspicious treats, notify the police.



The Cheboygan Youth Center is an after-school and summer program for grades 5<sup>th</sup> through 9<sup>th</sup>. The Center is open Tuesday, Wednesday and Thursday from 3:00 p.m. to 6:00 p.m. It is located at 504 Division Street (the old Junior High School). If you have any questions or would like to tour the Youth Center, please contact Director, Debra Turnbull at 231-627-0185.



# SEASONAL REMINDERS FROM THE DEPARTMENT OF PUBLIC SAFETY

Note: Office hours are 8:00 am to 4:00 pm



## ROLLER BLADING, SKATE BOARDING & BICYCLING



Use of skateboards, roller blades, and other toy wheeled devices is prohibited on City streets and sidewalks under Section 3.4 and 6.18 of the Uniform Traffic Code, particularly in downtown areas where posted. **Roller blading and skate boarding are permitted** in the Skate Park located at the north end of the Ice Rink/Pavilion on Cleveland Avenue & the City-owned parking lot at the corner of Division and Huron Streets after 5:30 p.m. or when the parking lot is empty. Children are permitted to use bicycles, roller blades, skateboards, etc. on the sidewalks in their residential neighborhoods; however, they are advised to yield to pedestrian foot traffic. Bicycles are prohibited on downtown sidewalks where posted.



## ANIMAL CONTROL

Chapter 90, Sections 90.08 and 90.25 of the City Ordinance require that all persons **walk their dogs on leashes** and have them under control and that they clean up all manure deposited or accumulated upon any street, sidewalk, gutter, alley or private property.

## DISORDERLY CONDUCT - NOISE

Chapter 95, Section 95.03 of the City Ordinance prohibits persons from playing loud vibrating music from motor vehicles. Other sections of City Ordinance and State Statute prohibit the playing of home stereos and recording devices in a loud manner, which would disturb the peace and quiet of a neighborhood.



## INOPERABLE MOTOR VEHICLES

Chapter 94, Section 94.02 of the City Ordinance requires that all unlicensed, uninsured and/or inoperable motor vehicles be removed from private properties within the City or stored inside garages.



## BURNING PERMITS

All property owners, whether business or residential, are **required to obtain** a burning permit from the City of Cheboygan before open burning of any type is permitted. This includes small piles of brush, grass or leaves. Burning in burning barrels is also restricted and persons wishing to do so must obtain permission through the Cheboygan Department of Public Safety/Police or Fire Division (627-4321). Fines for violation of this Ordinance can amount to \$500.00 or more. **NO BURNING IF STATEWIDE BURNING BAN IS TEMPORARILY ENVOKED.**



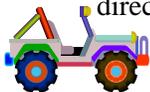
## FIRE EXTINGUISHERS

Dry chemical fire extinguishers can be refilled at CarQuest, 122 S. Main St., Cheboygan (627-5691).

## SNOWMOBILE PERMITS



Snowmobile permits may be obtained at the Dept. of Public Safety after November 1. There is no charge for a permit. Snowmobiles will be permitted only on designated streets and trails, the most direct route from your residence to the nearest designated street or trail, by permit.



## CAUTION TO 4-WHEELERS & DIRT BIKE OPERATORS



Michigan Law does not permit operation of these vehicles on designated snowmobile trails. 4-Wheelers are not allowed to operate on any City streets.

**SPEED LIMITS:** All City streets are **25 mph**, unless posted otherwise.

**RADAR LOCATIONS:** W. Lincoln & Loomis; W. Lincoln & Cleveland; Mackinaw & N. Ball; E. State & Eastern; Cleveland & E. Seymour; Lafayette & Abbott; N. Huron & Lake, and other locations throughout the City.

**CITY OF CHEBOYGAN**  
**“Let Water Run and Water Service Freezing Policy”**  
**Effective October 25, 2005**

The City of Cheboygan shall allow a “Let Water Run Credit” for those water/sewer customers who properly notify the City that they will be running their water over the winter months to avoid freeze-ups of their water service. Proper notification shall be in writing to the water/sewer billing department. The City shall keep a record of the yearly lists subject to the City’s “Records Retention Policy.”

In the event that a customer experiences a freeze-up of service that must be thawed by the City, the customer shall then notify the water/sewer billing department, in writing, that they will let their water run to avoid future freeze-ups. The City water/sewer department will then add the customer to the City “Let Water Run List”.

If the water service freezes between the water main and the “curb stop” or outside the water meter pit, the City shall correct the situation at its sole expense. If the meter freezes, the City shall thaw the service one time, any subsequent thawing shall be at a rate of \$40.00 per occasion and added to the customer’s next water/sewer billing. If water service freezes on the building side of the “curb stop” or outside the meter pit, the City will have no responsibility in the matter. The City may assist on a labor, equipment, material and overhead basis if the customer agrees to pay the total expense.

The water/sewer billing clerk shall issue a “Let Water Run Credit” for all customers on the City “Let Water Run List” on the next billing that is based on an **actual reading** of the customer’s water meter. The amount of the credit will be based on the **previous year actual meter read** billed amount.

**The City of Cheboygan reserves the right at any time, to modify, revise, amend, terminate or otherwise change the City’s Let Water Run and Water Service Freezing Policy.**



**PUBLIC ACT 222 OF 2001**  
**MUNICIPAL LIABILITY FOR SEWER BACKUPS**

Municipalities in the State of Michigan are now subject to liability for damage caused by backup of the public sewer disposal system if provisions within the Act are satisfied. It is important that sewer system customers within the City of Cheboygan contact the City at the Sewer Department’s emergency line by calling **627-2582** between the hours of 7:00 am and 3:30 pm on weekdays, or **290-2900** after hours or weekends whenever a backup is discovered.

The Act provides a 45-day period from the time the backup is discovered to report the event in writing to Scott E. McNeil, City Manager, 403 N. Huron Street, P.O. Box 39, Cheboygan, Michigan 49721. Persons who do not provide written notice to the City of Cheboygan within 45 days of the discovery of the backup event will be unable to seek claims under the Act.

Once the City of Cheboygan is contacted upon discovery of a backup event, a packet of information will be provided to assist the called in satisfying the written notice requirement. The packet will also include forms that will ask for information regarding the backup event and any associated damages that may have occurred.

The City of Cheboygan will also conduct investigations to document the event as much as possible.

**CITY OF CHEBOYGAN SKATE PARK**

General Skate Park Hours Dawn to Dusk - Skate Park will not be open outside the hours of 8:00 a.m. and Dusk  
 Closed during inclement weather

**Youth 8 years and younger should not be in skate park unless directly supervised by an adult.**

No one over 10 years old before 10:00 a.m. No one 10 and under should be on the ramps after 8:00 p.m.

*Please contact Scott Hancock, Recreation Director at 627-2151 for a complete set of Skate Park Rules  
 adopted by the City Council August 24, 2004.*

# FALL HYDRANT FLUSHING

The City of Cheboygan will be flushing hydrants as follows:



**EAST SIDE:** 11:00 pm Sunday, October 18 to 7:00 am Monday, October 19  
11:00 pm Monday, October 19 to 7:00 am Tuesday, October 20  
\*11:00 pm Tuesday, October 20 to 7:00 am Wednesday, October 21

**WEST SIDE:** 11:00 pm Sunday, October 25 to 7:00 am Monday, October 26  
11:00 pm Monday, October 26 to 7:00 am Tuesday, October 27  
11:00 pm Tuesday, October 27 to 7:00 am Wednesday, October 28  
\*11:00 pm Wednesday, October 28 to 7:00 am Thursday, October 29

**\*if needed**

*Please do not wash clothing without first running cold water faucets until the water is clear on these days and the following day to clear your lines of rust and other particles. Call 627-2582 (Water Department) with any questions or concerns.*



## ICE/RINK PAVILION

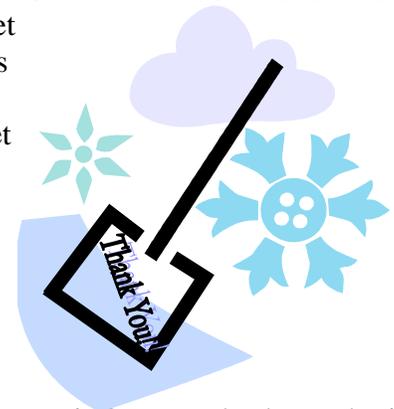
Open skating days & times are: Sunday, 4:00 pm-5:20 pm; Monday through Thursday, 5:00 pm to 6:20 pm; and Tuesday & Thursday, 12:00 noon to 1:20 pm. Please call 627-3255 with any questions.



## SNOW & ICE REMOVAL FROM SIDEWALK REQUIRED

The owners of any property in certain areas are required by City Ordinance to keep sidewalks clear of snow and ice. The areas which are included in the snow & ice removal Ordinance are listed as follows:

- Huron Street from Mackinaw Avenue to Locust Street
- Main Street from First Street to the South City Limits
- Water Street from State Street to Elm Street
- Mackinaw Avenue from Clinton Street to Main Street
- State Street from Huron Street to "F" Street
- Backus Street from Huron Street to Main Street
- Division Street from Dresser Street to Water Street
- Elm Street from Huron Street to Water Street
- Pine Street from Huron Street to Main Street
- Locust Street from Huron Street to Main Street



These sidewalks have been identified as high foot traffic areas and, as such, removal of snow & ice is required by Ordinance in order to insure public safety and limit property owner and public liability. The City of Cheboygan does provide snow removal services within this area, but this does not dismiss the requirement of the property owner to be sure that the sidewalk is clear in the event that the City is unable to keep the sidewalks clear in a timely manner. The snow & ice removal Ordinance provides for fines in the event a property owner is in non-compliance and also provides for exceptions to these provisions with regards to property which is leased. **DO NOT PILE SNOW IN RIGHT-OF-WAY, ON SIDEWALKS OR IN BERM AREA (BETWEEN CURB & SIDEWALK).**

For more information regarding the snow & ice removal Ordinance, you may call the Department of Public Safety at 627-4321, visit the City of Cheboygan's web site or stop at City Hall to obtain a copy of the Ordinance.

**Mayor:** Richard B. Sangster, 627-5807  
**Mayor Pro Tem:** Theo Lepp, 597-5830  
**Council:**  
Mark Bronson, 597-8234  
Nicholas C. Couture, 420-3644 (cell)  
William K. Jewell, 597-8032  
Roger Kopenik, 627-9546  
Michael J. VanFleet, 627-3126

The City Review is a publication of  
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**Management:**  
City Manager: Scott E. McNeil  
Director of Public Safety: Kurt R. Jones  
City Clerk/Treas.: Kenneth J. Kwiatkowski  
City Assessor: Thomas Eustice  
Fire Chief: Thomas Bancroft  
DPW Superintendent, Steven F. Gall, Sr.  
Recreation Director: Scott Hancock